

SWIMMING PEN CREEK ELEMENTARY SCHOOL

MEMORANDUM FOR: Military Families

FROM: Jacqueline Viola, LCSW

SUBJECT: Child and Youth Behavioral Military and Family Life Counselor

1. This letter is to inform you about the Child and Youth Behavioral Military and Family Life Counseling program services. Due to the unique challenges faced by military families, the Department of Defense is offering this private and confidential non-medical counseling service to military service members, military families, and military family service member's children in Child and Youth Programs, Department of Defense Education Activity schools, Local Education Agencies, DoDEA CYP summer programs, National Military Family Association Operation Purple Camps, Guard/Reserve camps, and Operation Military Kids Camps.
2. The CYB-MFLC may support the centers, schools, summer programs and camps and work with military children and their families in the following ways:
 - Observe, participate and engage in activities with children and youth.
 - Provide direct interaction with military children.
 - Model behavioral techniques and provide feedback.
 - Suggest courses of age appropriate behavioral interventions to enhance coping and behavioral skills.
 - Provide outreach to military parents when they drop off or pick up their children at family events.
 - Be available for military parents to contact for guidance and support
 - Facilitate psycho-educational groups.
 - Conduct training for staff and parents.
 - Recommend referrals to military social services and other resources as needed.
3. CYB-MFLCs may assist military parents, military children and centers with the following type of issues:
 - Communication
 - Self-esteem/self-confidence
 - Resolving conflicts
 - Behavioral management techniques
 - Bullying
 - Helping children deal with angry feelings
 - Sibling/parental relationships
 - Deployment and reintegration issues
4. The counselor may also work with military children in settings such as field trips and other center, camp, or school sponsored activities.
5. The counselor is available to accommodate appointments and meetings/activities after hours and on weekends with advance notice.
6. **At no time will the counselor meet individually with a child without being in line of sight of a CYP, DoDEA, LEA, or camp employee or a parent/guardian.**
7. The counselor may use only OSD approved materials for trainings, groups, and any other activities.
8. **With the exception of mandatory state, federal, and military reporting requirements (i.e., domestic violence, child abuse, and duty-to-warn situations), as well as oversight review by DoD of the service you received should an adverse or harmful event occur, MFLC support is private and confidential to encourage the widest level of participation.**

Name of installation and/or CYP, school, summer program, and camp:
Swimming Pen Creek Elementary School

I acknowledge that a CYB-MFLC is available and authorize my child

_____ to receive CYB-MFLC support.

I acknowledge that a CYB-MFLC is available but I **DO NOT** authorize my child

_____ to receive CYB-MFLC support.

PARENT OR GUARDIAN SIGNATURE

DATE